



BUXTED

PARISH COUNCIL

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3rd September 2025

The Chairman and Members of the Council,

NOTICE OF MEETING

You are summoned to attend the meeting of Buxted Parish Council to be held on Tuesday 9th September 2025 in Five Ash Down Village Hall, Five Ash Down directly following the planning committee meeting.

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper.

AGENDA

- 1 Apologies for absence**
- 2 To receive declarations of personal, prejudicial, and disclosable pecuniary interests on items on the agenda and updates to members' register of interests**
- 3 Minutes of the 8th July 2025 meeting (previously circulated) to be confirmed and signed**
- 4 ESCC/WDC report**
Cllr Galley – any update on Local Government Reorganisation
- 5 Conclusion of audit for financial year ending 31.3.25:**
 - For full council to receive the completion of the limited assurance review of the Annual Governance and Accountability Return (AGAR) letter from PKF Littlejohn.
 - For members to receive the external auditor report and certificate (Section 3 of the AGAR Form 3)
 - For members to receive the Notice of Conclusion of Audit document
 - For members to note that the Notice of Conclusion of Audit along with the certified AGAR (Sections 1, 2 and 3) documents were placed on the parish council's website
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- 6 Request for Parish Council to fund defibrillator in High Hurstwood Trinity Church – update on location of equipment**
- 7 Bus Shelter Coopers Green Road – for council to consider replacing the bus shelter at Coopers Green given Greymoor developers have refused to replace as part of development**
- 8 Internal Audit – Members to consider the suitability/provision of audit services provided by Mulberry and for council to decide to appoint them for 2025-2026 audit.**

Members to consider a 1 or 3 year engagement.

- 9 **Assertion 10 – New audit requirement. What is it? What do we need to do to comply?**
- 10 **Consideration of grant applications for 2026-2027**
- 11 **Initial Approach to Parish Council – seeking support for residents association to purchase land north of Budletts lane and register as a Community Asset**
- 12 **Outstanding matters – For Information Only unless otherwise stated:**
- **Public footpaths**
 - **Trees**
 - **Land/Trees Littlewood Lane – random cutting of trees/vegetation at end of road on land not belonging to the parish council**
 - **Road Safety**
 - **ESCC Consultation - Proposed 50mph speed limits on A272 between Buxted and Hadlow Down**
 - **Wealden Local Development Framework – Local Plan**
 - **Property issues**
 - **Buxted Recreation Ground – drainage improvements – update**
 - **Dog Waste Bin, Gordon Road – update on dual waste bins**
 - **High Hurstwood Recreation Ground – request for a memorial bench**
 - **Grass Cutting Contract – liquidation of Countryman Contractors and completion of contract with Ace Landscapes**
 - **Buxted Allotments – concerns regarding future use**
 - **Inspection of Council Owned Trees – council to consider two yearly tree inspections (last inspection 2023)**
 - **BT Phone Boxes - repainting**
 - **Communications Matters: Website**
- 13 **Correspondence**
P1 WDC – Invitation to Wealden Parish Conference 21 October 2025
P2 Uckfield & East Grinstead Railway Line – Invitation to annual meeting Edenbridge 2nd October 11am
- 14 **Committee meetings - None**
- 15 **Finance: (i) To approve the payment list; (ii) To receive bank reconciliations; (iii) To note the RBS reports: Trial balance, ear marked reserves, summary receipts and payment, cash and investment reconciliation**
(iv) consider Local government services pay agreement 2025/26
(v) consider accounting scheme (RBS) annual backup services
(vi) Payment of swing repairs on Ionides site using CIL funds
(vii) Request for grant for High Hurstwood Bonfire Society for 2025 event
(viii) Request from Buxted Together to purchase four shovels at cost of £80 and six high viz vests at approx. £30
(viii) Cllr Furber: request for funding for professional services to assist with ideas for a new village hall.
- 16 **Reports on other meetings attended by members**
- 17 **Members questions**
- 18 **Announcements – a) Chairman of the Council; b) Clerk to the Council**

Thank you to Brighter Buxted for continued work on footpaths in village



R Macklen, Clerk to the Council

Copy to ESCC Cllr R Galley, WDC Cllr Shaw

DATE RAISED	CASE NO	DESCRIPTION	OPEN/CLOSED RESOLUTION
November 2024	EA007FRAMFIELD	Culvert, Framfield Road, Buxted	<p>ONGOING</p> <p>Collapsed drainage leading to culvert. Reported some time ago. Highway advised works need planning and extensive repair.</p> <p>19/3 – Highways contacted PC to advise Structural Team will contact PC to arrange a site meeting likely to be in April.</p> <p>May – Cllr Furber attended meeting with ESCC/Balfour Beatty. Agreed work from culver to KSV would be carried out. Design for culvert currently being designed. Work to be carried out in next financial year.</p> <p>10/06 – clerk to ask Highway if any remedial works will take place to stop the road falling away while a design is being drawn up.</p>
04/02/25	THF003389	Width of footpath between Limes Lane and Pound Green Lane – request to cut back and uncover footpath	<p>ONGOING</p> <p>10/02/25 – Highway Steward has inspected and does not consider works are needed at this time but would keep an eye on it.</p> <p>14/02/25 – Raised with Cllr Galley at meeting. He is raising this issue again with Highways.</p> <p>March 25 - Issue now CLOSED after work carried out by Cllr Furber</p> <p>01/04/25 – Highways confirmed job is now scheduled!</p>
17/02/25	CCY000737	Broken away tarmac (50cm) in Framfield Road/Limes Lane outside KSV and bollard fallen over	<p>REOPENED</p> <p>20/02/25 – ESCC Highways do not consider work is necessary at this time but would continue to monitor – Raise again with Highways.</p> <p>17/3 – Highway Steward revisited. Road still does not meet criteria, but bollard will be replaced.</p> <p>May – work should be carried out in conjunction with culvert repair woks (as above EA007FRAMFIELD)</p>
24/03/25	HED004006	Hedge at Totease House, High Street, Buxted	<p>Reported to highways by a Buxted resident</p> <p>Chased throughout following months</p>

			by Cllr Galley. Some hedge cut back 20/08 – confirmed remaining hedge to be cut is owned by ESCC Highways and should be cut in 28 days.
26/06/25	SLO001206	A272 Verge next to Oast Farm entrance. Leaning tree in verge	CLOSED 26/06 – Highways confirmed this has been reported before and has not changed since 2024 however a land search is underway to establish ownership 12/08 – highway confirmed owner has been identified and notified of responsibilities.
21/07/25	SIG002087	Missing 30mph sign at Millwood Lane (FAD end)	ONGOING 21/07 – reported to Highways 01/08 – Highway Steward reported the sign missing. Arranging replacement within 28 days 01/09 – Cllr Humphrey reported sign has been replaced but it is not straight. Clerk reported back to Highways 02/09 – Highways confirmed this would be investigated
27/08/25	Wealden District Council	Broken Court Lane street sign from UKPN works	ONGOING Reported to Highways. Highways advised this is the responsibility of Wealden 27/08 – reported to WDC 02/09 – WDC acknowledged and advised it is on list of works
01/09/25	No reference given	Verge at the end of Court Lane	ONGOING After works carried out by UKPN the verge has been left with reinstatement very poor 02/09 – Highways confirmed this will be investigated

Ionides Trust Update 9th September 2026:

- 1. Apologies**
- 2. Declarations of Interest – None**
- 3. Replacement of Swing Beam – confirmation of costs of £923 from CIL funds**
- 4. Scout Hut - any update**
- 5. Illegal Camping – update on legal advice/registration of land as village green**
- 6. Rifle Club lease**
- 7. For information - notification of rent agreement and increase between Buxted Surgery/Landlord (Opus Magnum)**
- 8. Network Rail Fence**
- 9. Grass cutting areas – contractor update**